



RULES AND REGULATIONS

Please read and review prior to attending an AFA event. These rules will also be posted in the breakroom, lounge, and other areas.

Conduct and Procedures for all Events

The Academy is intended to be a safe gathering place where adults can have the opportunity to express their authentic self with others. Our object is to offer a play and educational location that allows one to take advantage of opportunities that encourage personal growth, and promote healthy communication and interaction.

MANAGER ON DUTY AUTHORITY

- The MANAGER ON DUTY (MOD) will have the authority to remove an attendee from an event for unsafe play which may include, but is not exclusive of the following:
 - Not using common expected safety procedure and norms in BDSM or "sexual" play
 - o Repeated or atrocious one-time consent violations
 - Playing while drunk/impaired that puts playing or watching parties in potential danger
- The MANAGER ON DUTY has the right to call an attendee a cab or uber/lift at the attendee's expense if the attendee is deemed incompetent to drive home
- MANAGER ON DUTY will have the final say in all activity within the facility. The MOD is permitted to stop any scene that they feel is unsafe, non-consensual. If you are planning to do a heavy scene, resistance play scene, or scene that appears non-consensual Please discuss it with the MOD beforehand.

RULES OF CONDUCT

- This Code applies to all members that attend any function (event or group) at The Academy.
- No refunds will be given to anyone removed from The Academy for violation of any of AFA policies, rules or regulations.
- Members are expected to be cordial and treat each other with respect without regard to gender, race, color, creed, ancestry, place of origin, political beliefs, religion, marital status, disability, age, or sexual orientation. Although you may have different views and opinions, if you are unable to treat others with respect regardless of those views, you are not welcome at The Academy.
- The Academy reserves the right to refuse admission to (or remove from the premises) anyone for any reason.
- Remember: It is the expectation of The Academy that **Enthusiastic** consent be obtained for any activity touching other people, touching stuff that isn't yours, etc. We follow National Coalition for Sexual Freedom's (NCSF) "Guide for Groups" guidelines for consent policies.
 - Please refer to the AFA Safety and Consent Violation Procedures for more information.

- The universal safewords are RED and SAFEWORD. If either word is used, the scene will be stopped immediately.
- Rule violations will be handled according to the AFA Safety and Consent Violation Procedures.
- Those attending any event or group at The Academy are required to respect and maintain the confidentiality of individual personal information including (but not limited to) names, attendance at events, or interpersonal interaction.
- If copious bodily fluids will be present in a scene the use of "chucks" or tarps is required. The attendee is responsible for cleaning up any expressed bodily fluids.
- Use of cell phones is prohibited. Cell phones may only be used in the reception area or outside.
- Cameras, including cell phones, must be declared and intent of using to capture a picture of the scene when registering.
 - Waivers must be signed by all individuals involved prior to a scene starting.
 - Photography is only allowed in the Photo room, the Medical room, the Fire Play room, and the Conference/Multipurpose room.
 - Cameras and other electronic recording devices are NOT allowed in the main play space or any of the non-designated side rooms.
 - When photos are being taken, the MOD, PSM or AFA Board Member must be present at all times while a camera is in use.
- No Exchange of Money for Any Professional Services of Any Kind.
 - This rule includes professional dominants, professional submissive, chiropractors, masseurs, accountants, and brick-layers.
 - Money transfers are only permissible for sale of goods subject to the Board's permission.
 - On occasion, The Academy may have a photographer, an approved masseuse, bootblack or vendor onsite as an added offering at our parties, and they may receive payment for their work.
- If you are directly or indirectly responsible for any damage to The Academy property, to include equipment, structures, and miscellaneous owned items, you are financially responsible for returning it to the condition in which you first encountered it.
- Inhaled Nicotine (Smoking/E-cigs/Vaping) is prohibited anywhere inside The Academy
 Smoking/E-Cigs/Vaping is permitted only in the designated area.
- Use and/or bringing illegal drugs on The Academy premises is strictly prohibited and is grounds for immediate expulsion for the event and potential grounds for permanent expulsion from AFA
- Alcohol in not permitted at AFA sponsored events.
- No illegal activities will be tolerated.
- Normal BDSM / Swinger etiquette is required.
 - Do not intrude into a scene unless specifically and verbally invited by the participants.
 - Do not touch people or property without permission. Watching from a respectful distance is permitted while in the play space, but please keep all conversation, laughter and comments to a minimum.
 - DO NOT TALK TO or INTERACT WITH the players while the scene is progressing. (Unless specifically and verbally invited).
- No interrupting a scene is permitted;
 - $\circ~$ if you believe something dangerous is happening or a consent violation is occurring, please contact the MOD.
 - Manager on Duty (MOD) must be obeyed at ALL times.
 - If someone is breaching etiquette, your scene is being disturbed, or you are being bothered unduly, please notify the MOD.
- Gun Play, Golden showers (urine), Brown Showers (feces) or Rainbow/Roman showers

 (vomit) are not allowed at The Academy.
- Humans only must be over the age of 19.
 - No real animals of any kind are permitted in any area of The Academy during any event. (With the exception of Service Animals assisting disabled handlers).
 - However, animal and age related role-playing is perfectly acceptable.
- No Death

USE OF PRIVATE / SMALL ROOMS

- There will be sign-up board posted at all private / semi-private rooms; (the 5 rooms with opaque curtains),
 - time allotted is 60 minutes, but may be extended if there is no one waiting to use the room
- Linens and sheets are expected to be placed in the receptacle after each use
- Used condoms and other items shall be placed in the trash
- General tidying of the room is expected after usage

USE OF MEDICAL ROOM

- If your play may result in bleeding or breaking of skin, please take the necessary precautions to reduce the risk of cross contamination and keep your play contained so others are not at risk (use of drop cloths and chucks recommended).
- Safety standards shall be adhered. If any accident or unexpected consequence begins to occur, the MOD or PSM should be contacted immediately. We have a first aid kit; ask the MOD, PSM or Concierge for it
- Used condoms, gloves, paper towel and other items shall be placed in the trash.
- Clean the equipment and dispose of any cleanup materials properly.
- Blood and needle play scenes to take place only in the needle/medical rooms.

USE OF FIRE PLAY / WAX TABLES

- Fire extinguisher and fire blanket will be provided by AFA and will be available in the fire room at all times.
- No Glass cups allowed
- No Fire Flogging or Fire Whips allowed
- General tidying of the area is expected after usage
- The AFA does not provide fire or wax play equipment

USE OF THE ACADEMY PROVIDED EQUIPMENT

- Toys placed on the public hangers are property of The Academy. Please make sure they are returned after use. For everyone's protection, please use paper towels to clean up excess blood, bodily fluids etc., and then notify one of our Concierge Staff that all equipment used needs to be cleaned & sanitized for the next user. Bring bodily fluid contamination to the attention of the MOD, PSM or concierge.
- Safety standards shall be adhered. If any accident or unexpected consequence begins to occur, the MOD or PSM should be contacted immediately
- Please inform the MOD, PSM or Concierge if a piece of equipment is defective or needs attention.
- Do not steal or knowingly damage The Academy provided equipment. If such an event occurs, the responsible party(s) will be held financially responsible for repair / replace the equipment.

USE OF BREAKROOM / LOUNGE AREA / CHANGING AREA / LOCKER ROOM

- Play is not allowed these areas
- Conversations are allowed and no expectation is made for individuals having to carry on "quiet" conversations due to a scene
- Please put all waste material in the provided receptacles; notify a concierge when a receptacle is full or area needs service.
- Please be courteous and assist in tidying the area

Grievances

Posting all rules and regulations for our membership to review, we hope to avoid any misunderstandings and put processes in place to handle misconduct immediately.